

GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF SOCIAL WELFARE  
MEGHALAYA: SHILLONG

ADVERTISEMENT

For implementation of the POSHAN (PM's Overarching Scheme for Holistic Nourishment) ABHIYAAN - National Nutrition Mission, the Social Welfare Department, Govt. of Meghalaya, Shillong invites application from eligible and interested candidates who are domiciles of Meghalaya for the following posts on contract basis.

1. State Level

1. Consultant (Planning, Monitoring & Evaluation) - 1 No
2. Consultant (Health & Nutrition) - 1 No
3. Consultant (Financial Management) - 1 No
4. Consultant (Capacity Building & BCC) - 1 No
5. Consultant (Procurement) - 1 No
6. Accountant - 1 No
7. Project Associate - 1 No

Details for the above posts can be obtained from the office of the Director of Social Welfare, Meghalaya, Shillong/ [www.megsocialwelfare.gov](http://www.megsocialwelfare.gov).

Application will be received till 29<sup>th</sup> June, 2018. Candidates without the desirable qualifications/experience need not apply.

The undersigned reserves the right to reject any or all applications without assigning any reasons thereof. Merely having the requisite qualification and experience will not render the applicant eligible for short listing.

The applications duly filled along with 2 (two) attested passport size photographs, attested copies of certificates and self addressed envelope size 4x1 may be submitted to Director of Social Welfare, Meghalaya, Lower Lachumiere, Shillong.


Sd/- E. Kharmalki  
Director of Social Welfare,  
Meghalaya, Shillong.

Memo: No. SWICWINNM.2 12017

Dated Shillong, the June, 2018

Copy to:

1. The Additional Chief Secretary to the Govt. of Meghalaya, Social Welfare Department for information
2. Director of Information and Public Relation with a request to publish in one issue of one local Daily (English/Khasi/Garo).
3. Director of Printing and Stationery with a request to publish in one Meghalaya Gazette.
4. The SIO, NIC Meghalaya for posting the advertisement in Government of Meghalaya website and Directorate of Social Welfare website
5. All District Social Welfare Officers for information and to display in the office Notice Board
6. District Programme Officers concern for information and to display in the office Notice Board
7. All Child Development Project Officers for information.

  
Director of Social Welfare,  
Meghalaya, Shillong.

**Annexure I**

**Contractual Posts under POSHAN ABHIYAAN (NATIONAL NUTRITION MISSION)**

<b>Sl. No</b>	<b>Post</b>	<b>No of Post</b>	<b>Remuneration (Fixed Pay)</b>	<b>Qualification</b>	<b>Desirable</b>
1.	Consultant (Planning, Monitoring & Evaluation)	1	Rs. 60000/-	PG degree/diploma in Management/Computer Applications/Computer Science or B.Tech/BE in IT/Computer Engineering or PG in Science with formal training on IT/computer with at least 55% marks	<ul style="list-style-type: none"><li>• At least 3 years experience in IT/ICT systems implementation and analysis</li><li>• Project Management experience</li><li>• Extensive experience in development and implementation of web based applications and mobile applications and demonstrate knowledge and proficiency in M &amp; E methodologies</li><li>• Excellent oral and written communication skills in English and conversant in local languages (Khasi/ Jaintia/ Garo)</li><li>• Good computer skills</li></ul>
2.	Consultant (Health & Nutrition)	1	Rs. 60000/-	PG degree in Nutrition/Public Health/Social Sciences/Rural Development Community Medicine with at least 55% marks	<ul style="list-style-type: none"><li>• At least 3 years experience in planning, implementation and monitoring of child and women nutrition programmes</li><li>• For applicants with PhD (in nutrition related subjects), 3 years of doctoral time would be counted as 3 years of experience</li><li>• Expertise in MS office including Word, Excel and PowerPoint.</li><li>• Good understanding of decentralized planning and supportive supervision.</li><li>• Excellent oral and written communication skills in English and ability to converse in local languages (Khasi/Jaintia/Garo)</li></ul>
3.	Consultant (Financial Management)	1	Rs. 60000/-	CA/CS/CMA (CWA) or MBA (Finance) from reputed institute with at least 55% marks	<ul style="list-style-type: none"><li>• At least 3 years qualification experience out of which 1 year should be in Government/PSU/international agencies</li><li>• Exposure to budgeting audit and treasury functions</li><li>• Knowledge of state budgetary treasury and finance rules</li><li>• Expertise in MS Office including Word, Excel and Power Point</li></ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"><li>• Government employees retired as Under Secretary (Pay Level-11) or equivalent with at least 5 years experience of financial management/budget/Government treasury accounting</li></ul>
				PG degree in Social	<ul style="list-style-type: none"><li>• At least 3 years experience in planning and implementing behavior change</li></ul>

4.	Consultant (Capacity Building & BCC)	1	Rs. 60000/-	Sciences/Health Communication/Mass Communication /Rural Development that includes courses on training/capacity building management in nutrition/public health with at least 55% marks	communication and capacity building interventions in public health/nutrition programmes <ul style="list-style-type: none"> <li>• Expertise in MS Office including Word, Excel and Power Point</li> <li>• Professional experience in planning, implementation and monitoring of training programs at State and District levels</li> <li>• Excellent oral and written communication skills in English and ability to converse in local languages (Khasi/Jaintia/Garo)</li> </ul>
5.	Consultant (Procurement)	1	Rs. 60000/-	PG degree in Supply Chain Management/ MBA with specialization in Operations/Supply Chain Management	<ul style="list-style-type: none"> <li>• At least 3 years experience in application maintenance/ 4 years experience in supply chain management and procurement planning</li> <li>• Experience of working with front line workers of Government Department and Training on IT/Mobiles/Computer</li> <li>• Problem solving skills</li> <li>• Good oral and written communication skills in local languages (Khasi/Jaintia Garo)</li> <li>• Computer literacy a must</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>Government employees retired as Under Secretary (Pay Level-11) or equivalent with at least 5 years experience in procurement</p>
6.	Accountant	1	Rs. 30000/-	PG degree in Commerce/Accounting/ CWA- Inter/CA-Inter with at least 50% marks	<ul style="list-style-type: none"> <li>• At least 3 years experience in accounting with exposure in budgeting and audit out of which 1 year should be in Government/PSU</li> <li>• Experience in MS Office including Word, Excel and PowerPoint</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Government employees retired as Accountant with at least five year experience/Accounts Officer/Audit Officer with at least 3 year experience</li> </ul>
7.	Project Associate	1	Rs. 25000/-	Graduate in Computer Science or IT	<ul style="list-style-type: none"> <li>• At least 2 years work experience in the relevant field</li> <li>• Formal training in IT/mobile applications</li> <li>• Experience in working with technology and software application support</li> <li>• Previous experience in working with front line workers of Government Department and training on IT/Mobiles/Computer</li> <li>• Good oral and written communication skills in local languages (Khasi/Jaintia Garo)</li> <li>• Computer literacy a must</li> </ul>